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ਖਾਲਸਾ ਦੀਵਾਨ ਮਲੇਸ਼ੀਆ

KHALSA DIWAN MALAYSIA
(PERSATUAN SIKH MALAYSIA)

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10th June 2020

All Principals / Managers,
Punjabi Education Centres, Malaysia.

CIRCULAR NUMBER 3/2020
GUIDELINES TO THE MANagements OF PUNJABI EDUCATION CENTRES
(PECs) DUE TO COVIND – 19 MOVEMENT CONTROL ORDER (MCO).

The Covind-19 pandemic and the resulting Movement Control Order (MCO) have had a severe effect on the implementation of the teaching and learning of Punjabi Language programme being run by Khalsa Diwan Malaysia in all Punjabi Education Centres (PECs) nationwide. The MCO has been in effect since 18th March 2020 and has been extended and remained effective until 9th June 2020 and now Government has further extended it, termed as the Recovery Movement Control Order (RMCO) which will remain effective until 31st August 2020. It may be extended further if the situation warrants. During this lockdown period we have been communicating with the PECs through Whatsapp messaging from time to time to advise on various matters and issues arising as a result of the Movement Control Order which has resulted in the closure of our scheduled weekly classes, Motivation seminars, Teacher Training Courses etc. Hence this circular is issued to provide guidelines to the PECs on the measures that need to be taken and also convey the decisions made by DIwan in response to the outbreak Covind-19 pandemic.

1. PECs Scheduled Weekly Classes

1.1 PECs scheduled weekly classes were officially closed as a result of the lock down and Movement Control order (MCO) enforced by the Government with effect from 18th March 2020. Management of PECs were advised to strictly comply with the directives issued by the Government from time to time and only resume the weekly classes once the Government gives the permission to do so.

1.2. The Government has now announced the reopening of schools initially beginning with Secondary Five and Form Six classes with effect from 24th of June 2020, followed by Nursery and Kindergarten classes from 1st July 2020 onwards. Reopening of Classes for other standards will be announced later. The Managements of PECs are advised to follow accordingly. PECs must strictly comply with the directives and the **Standard Operating Procedures (SOP)** issued by the Ministry from time to time.

2. PECs Online Teaching.

During the lock down period It has been brought to our notice that some PECs have taken initiative to continue teaching and had communication with their students using alternative measures especially via the various tools / software available through the internet. Managements of PECs are advised to keep the records of the dates, the approach and medium used to teach, students and teachers involved and other important information that we can compile as records. Forward the said information to Diwan later, once we request for it.

3. Centralised Semester Examinations.

There will be no Centralised Semester Examinations for this year. However the PECs can have their own internal assessment exam at the end of the year.

4. Motivation Seminar / Teacher Development Course.

The Motivation Seminars for SPM and PT3 students and the Teacher Development Course which were scheduled in the month of May 2020 and August 2020 respectively are deferred for time being, due the bleak situation and uncertainty of the Movement Control Order. Diwan is planning to have alternative programmes for the said seminars / training. We will notify PECs once things are finalised.

5. AWAAZ Magazine

Managements of PECs are advised to maintain the records of their respective activities. Forward it Diwan once we request for it.

6. Payment of Allowance to the Teachers / Staff

The payment of allowance to the teachers / staff of PECs during the lock down period are at the discretion of the respective Managements of the PECs.

7. Funds from MITRA (Government)

Diwan has compiled all the reports of the activities of PECs for the year 2019 and has submitted it to the office of MITRA on the 10th March 2020. Due to the change in the Government, the balance sum of 40% to be released by MITRA has not received till today.

The Managements of PECs are advised to strictly comply with the directives and Standard Operating Procedures issued by the Government from time to time. Please take all the necessary precautionary measures needed towards the safety of the students and staff.

Thank you.


GURNAM SINGH DHILLON
CHAIRMAN, PUNJABI EDUCATION BOARD

Enclosed : 1. Garis Panduan Pembukaan Semula Sekolah (Ministry of Education)